

Using the Read & Write Gold Toolbar at Home

When you receive from your student's teacher the flash drive with the Read & Write Gold program:

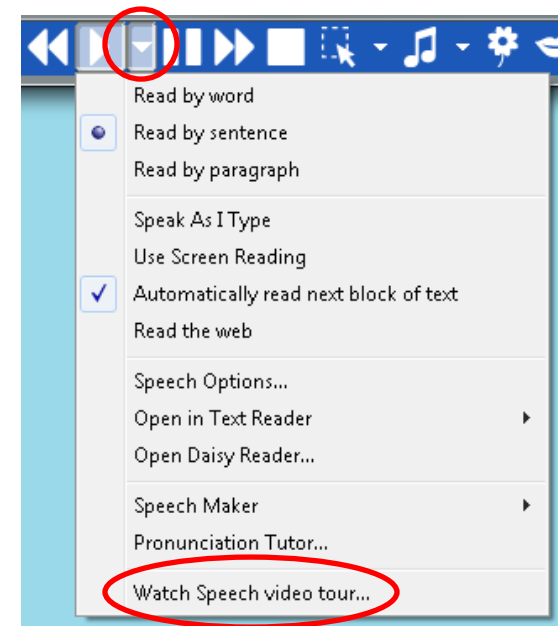
- Insert the USB drive containing the ReadWriteGold11TakeHomeForPC folder.
- Copy this folder to your computer's desktop.
- From the desktop folder, double-click the **Setup.exe**.
- Select **Next** to continue.
- Accept the license agreement.
- Select **Finish** to close the installer.
- When the Activation screen appears, the serial number will already be entered, but the Activation Code line will be blank.
- **DO NOT ENTER ANYTHING IN THE ACTIVATION CODE LINE.** Simply click the Activate button. Your installation is complete and no further registration or activation is necessary.



Click the small triangle next to any icon to see the options for that tool.

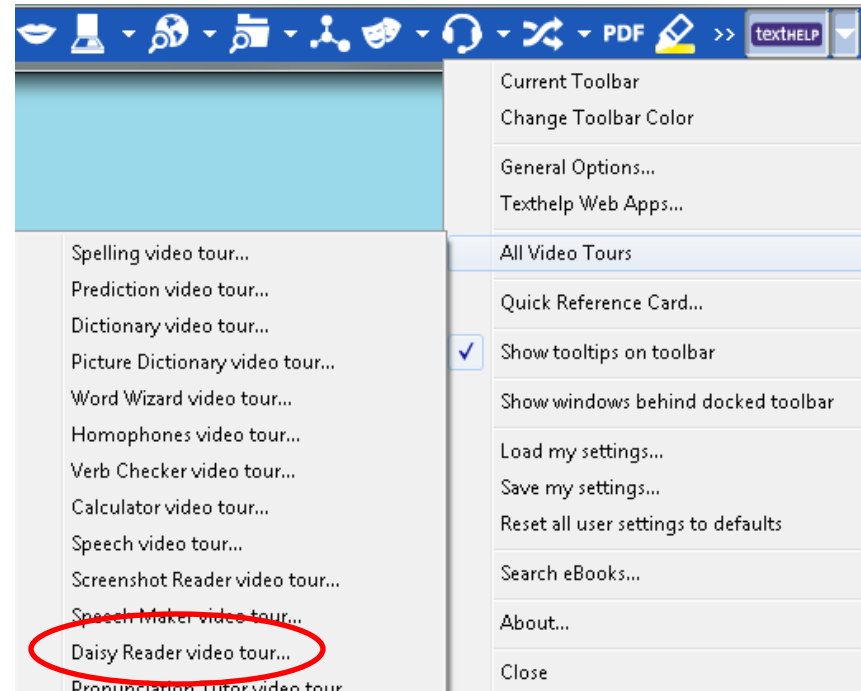
The last choice in the drop-down menu for each tool is “**Watch _____ video tour.**”

Each of these video tours is 3-5 minutes long and will explain how to use that particular tool. Watching the video tours is the best way to learn to use the program.



You can find a complete list of all video tours from the drop-down menu (small triangle) next to textHELP icon at the far right of the toolbar.

If you are using digital books from bookshare.org (check with your student's teacher for his or her eligibility), you can use the DAISY reader on the Read & Write Gold toolbar. Note that the video tour for the DAISY reader is found in the list of All Video Tours as shown, even though there is not a triangle next to that icon on the toolbar.

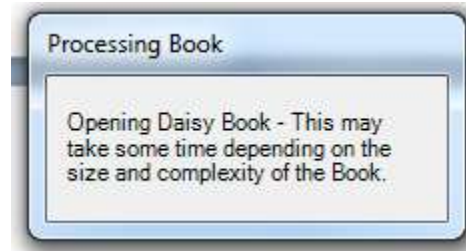


The most commonly used tool on the Read & Write Gold toolbar is the **Play** icon. This tool will read aloud any text that is on the computer screen (i.e. Microsoft Word, Internet browser, etc.) and will highlight each word as it is spoken.

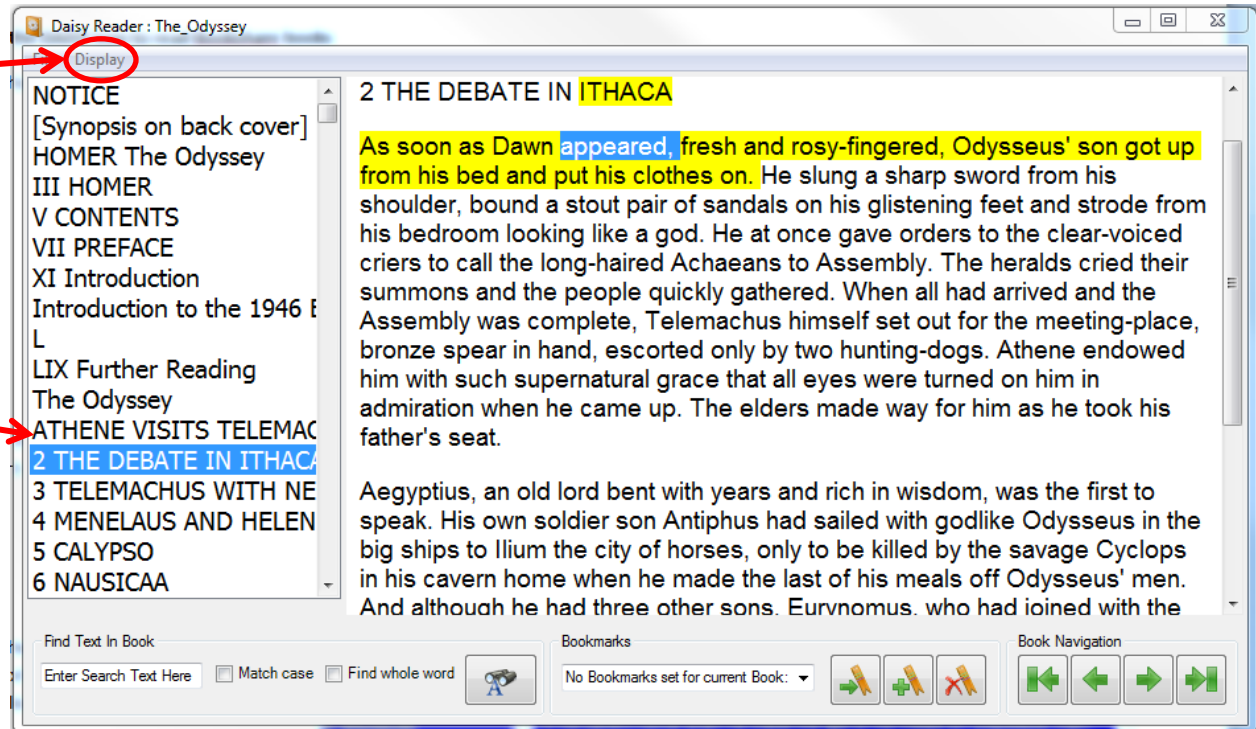


Using the DAISY icon to read Bookshare books

Click the DAISY icon and browse to the folder where you have saved your book. You will see this message:



Adjust the font size, font style, and font & background colors by clicking Display.



Select the chapter or page where you want to start reading.

Click the **Play** button on the toolbar. The text will be highlighted as the book is read aloud.

